

# Commonwealth Campus Grant Writing Workshop

May 12-13, 2020

## SUMMER



JORGE CHAM © 2018

# Workshop Overview

## Tuesday

Introductions

Grant Writing Basics

Grant Writing I – Reading an RFP, Concept Papers

Grant Writing II – Proposal Writing + Feedback

Grant Writing III – Small Group Feedback

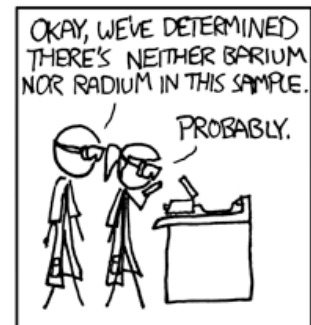
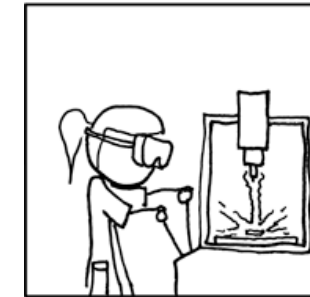
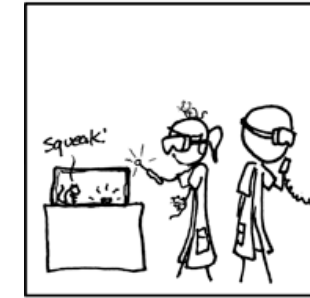
Day one wrap-up – Reporting from Small Groups

## Wednesday

Budgets

Corporate + Foundation Funding

Disciplinary Panel Discussion





# Grant Writing Basics

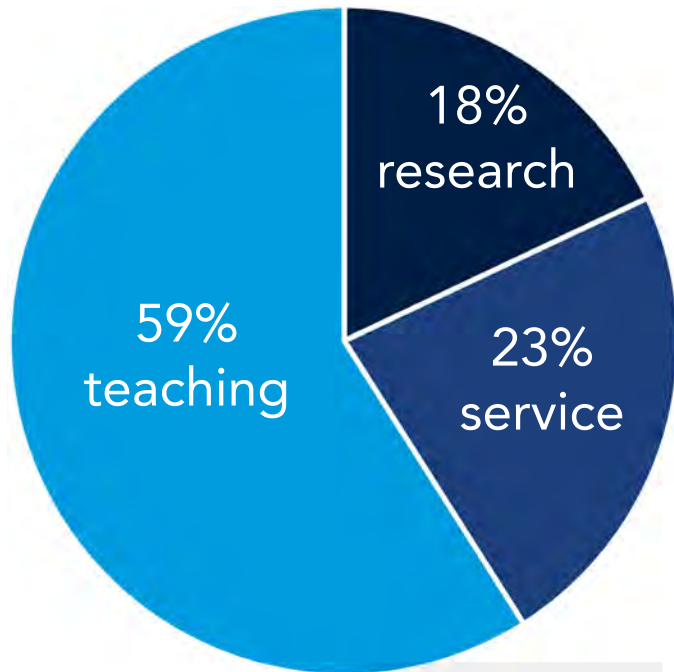
Corey Griffin  
Associate Dean for Research  
Associate Professor of Architecture



**PennState**  
Altoona

# How professors spend their time

How they actually spend their time:

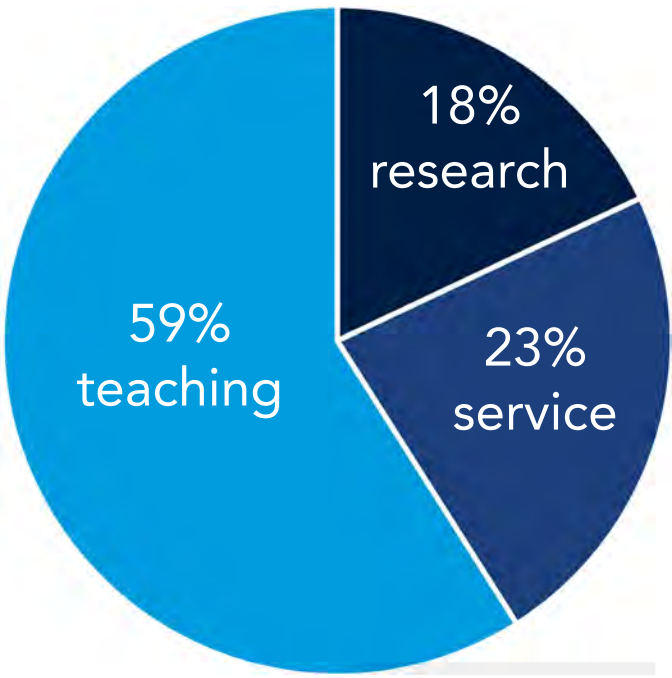


source: Higher Education Research Institute Survey (1999)

[www.phdcomics.com](http://www.phdcomics.com)

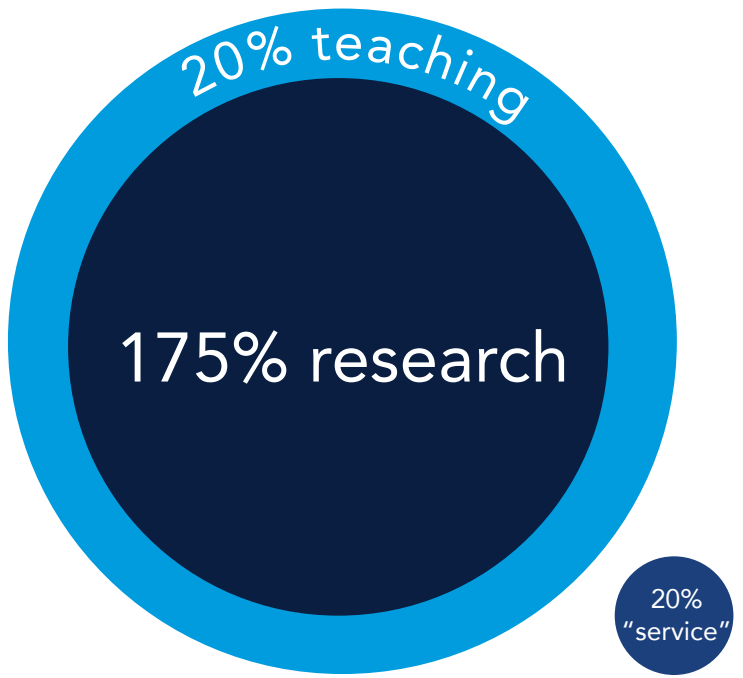
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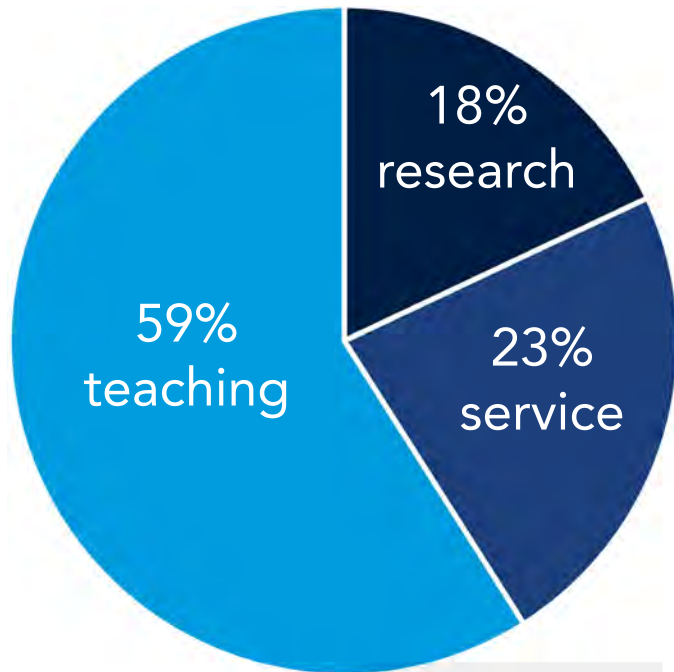
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How their departments expect them to spend their time:

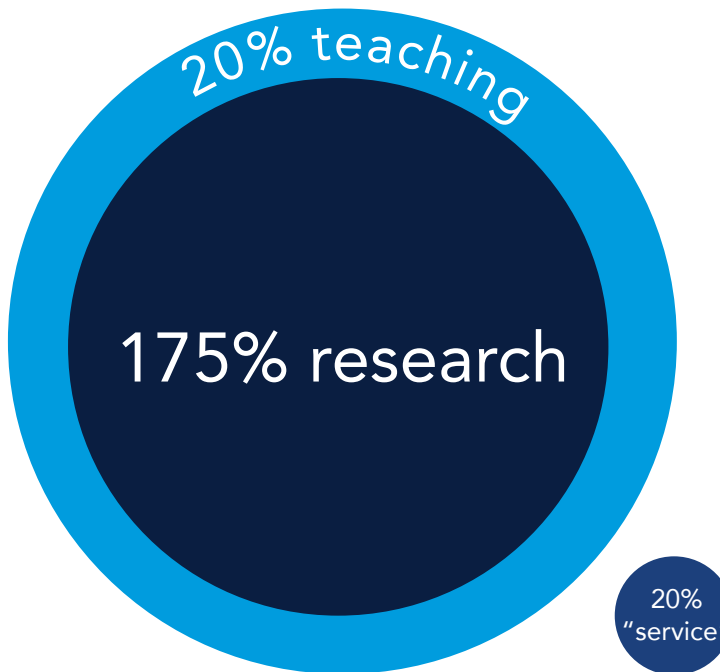


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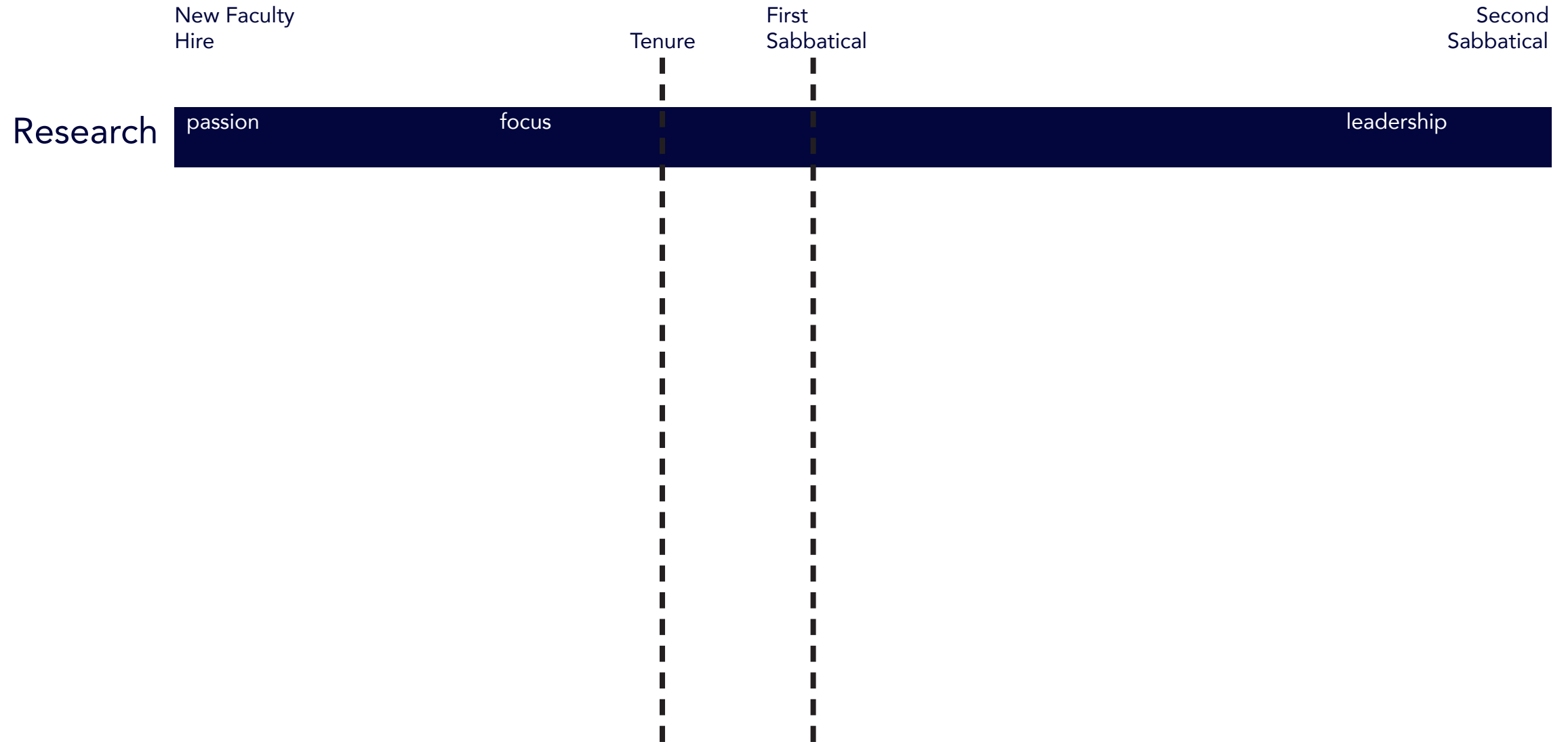
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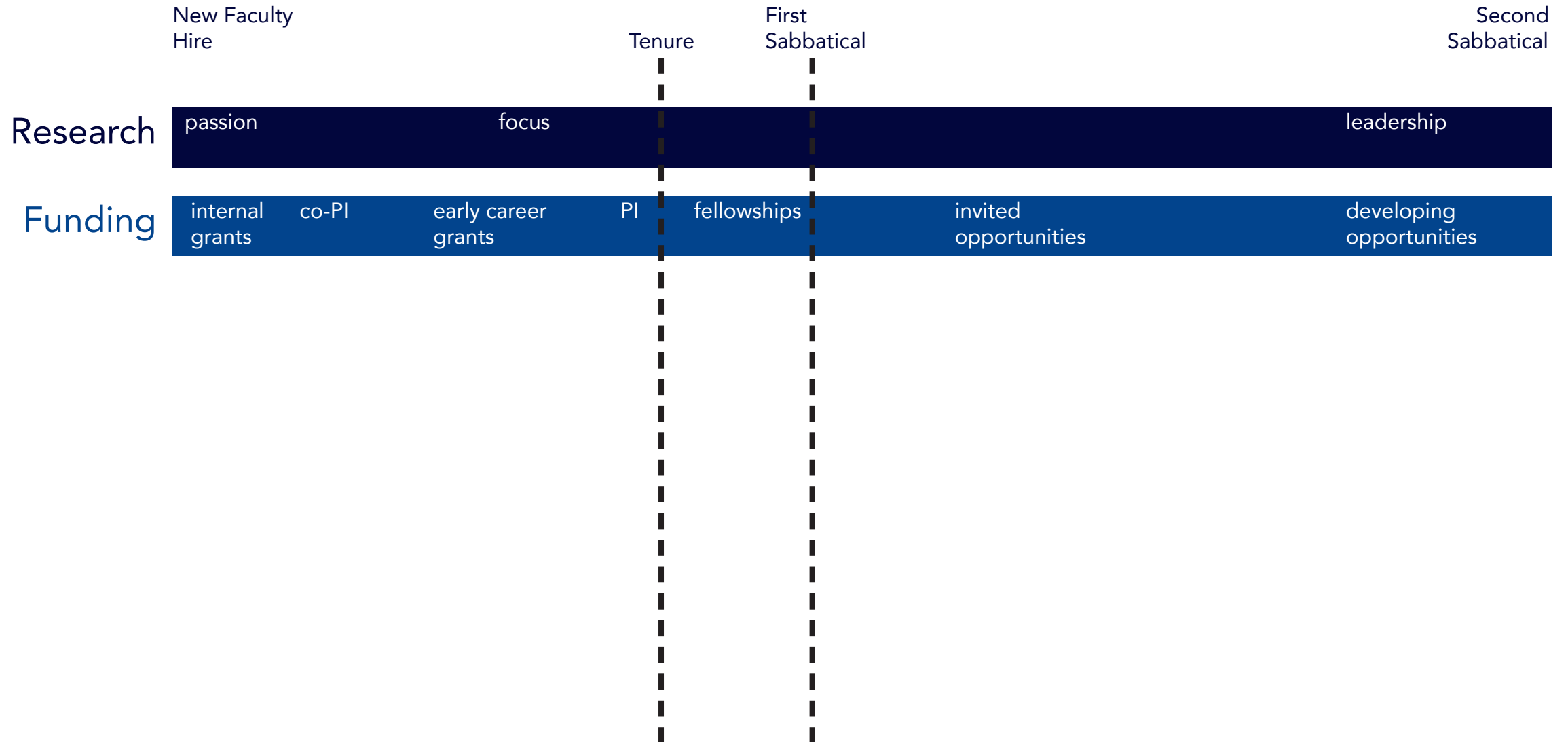
How professors would like to spend their time:



# The first 15 years - milestones on a tenure-track trajectory

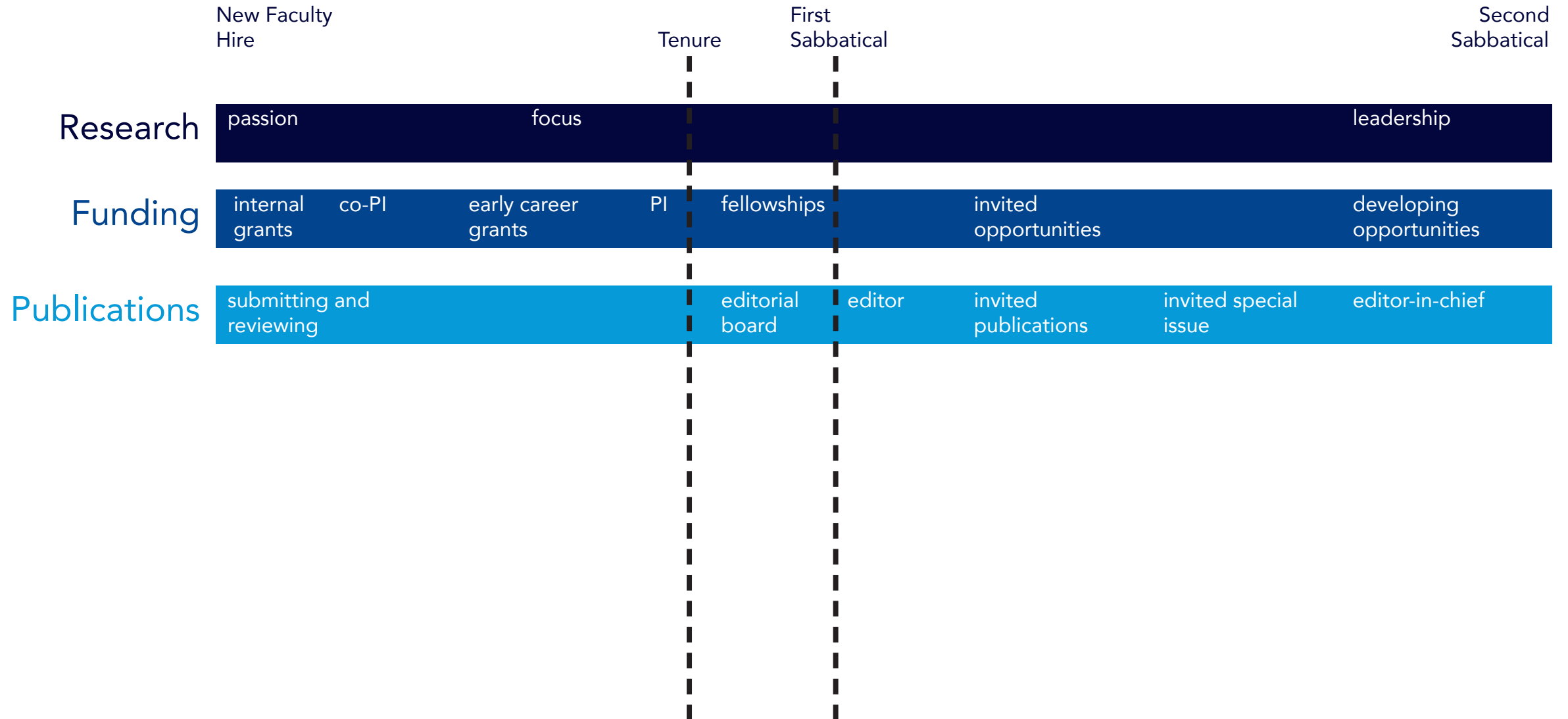


# The first 15 years - milestones on a tenure-track trajectory

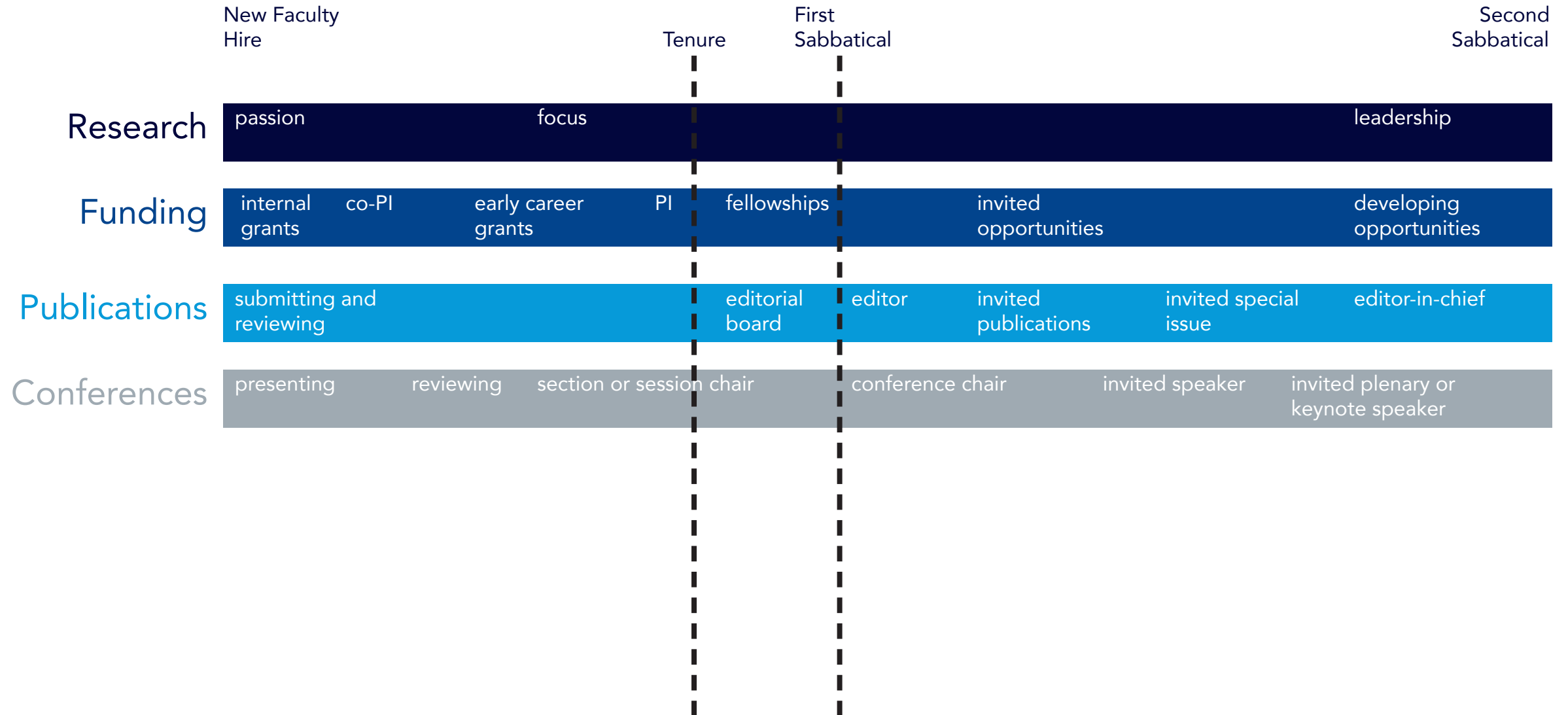




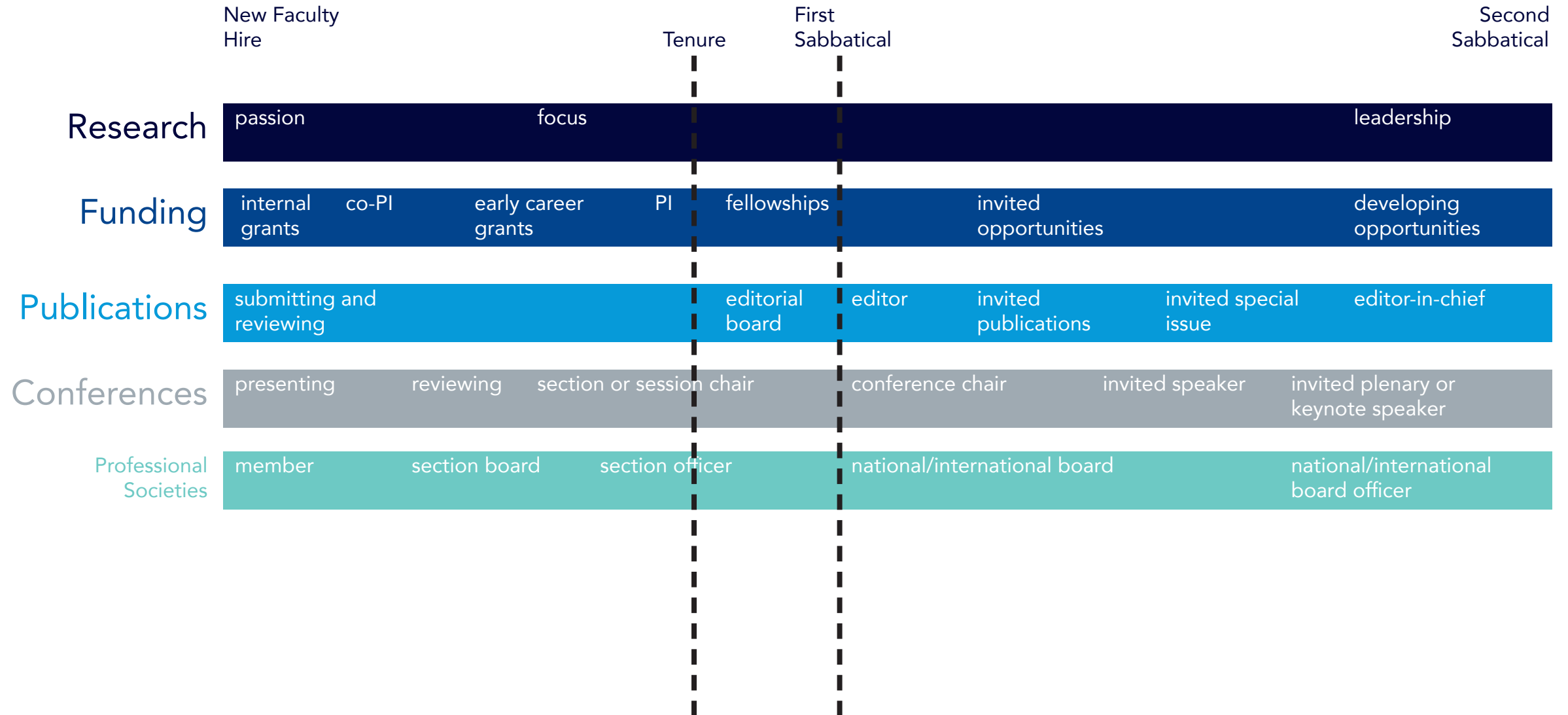
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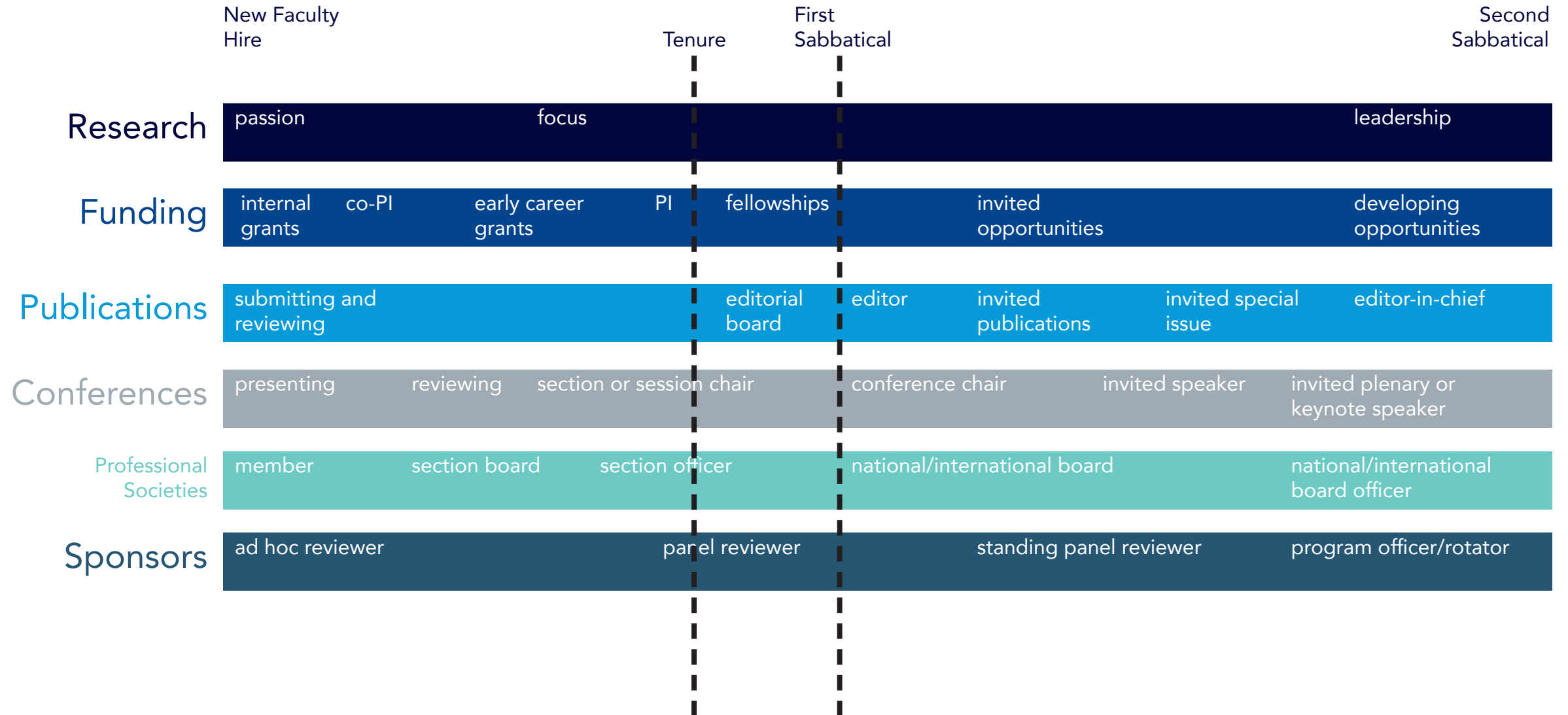
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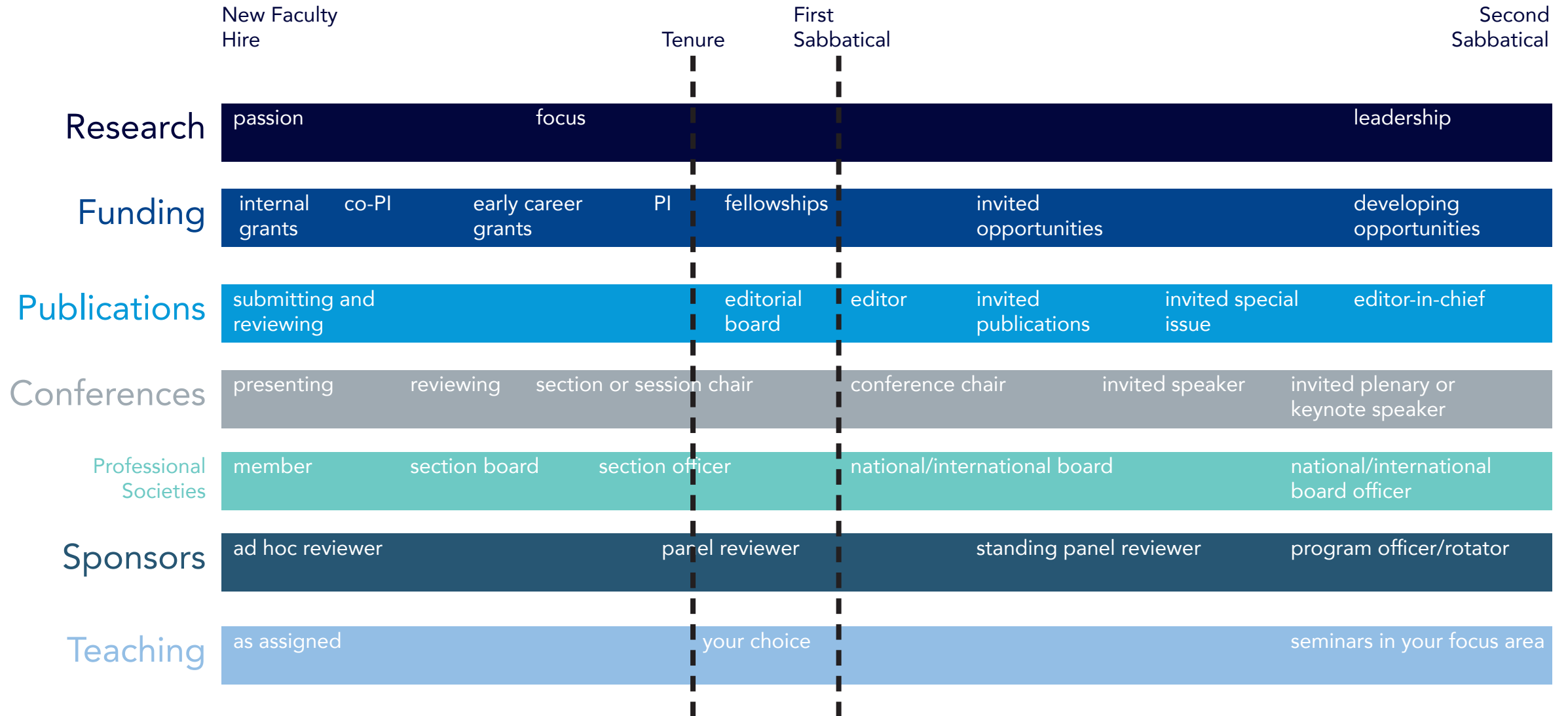
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# The first 15 years - milestones on a tenure-track trajectory



# The first 15 years - milestones on a tenure-track trajectory



# Two pieces of advice for navigating research and external funding



# What is a grant?

Funding to achieve *specific tasks* that will advance your research agenda

Many different sources of funding: Federal, foundations, State, Regional agencies, internal seed funds

*You should strive to match funding agency goals to your research goals through persuasive proposal writing*

We believe this resolves all remaining questions on this topic. No further research is needed.

## References

1. [Illegible]
2. [Illegible]
3. [Illegible]
4. [Illegible]

JUST ONCE, I WANT TO SEE A RESEARCH PAPER WITH THE GUTS TO END THIS WAY.

# What is a grant versus a fellowship?

Grants are typically submitted through,  
awarded to and administered by Penn State

Fellowships are submitted by individual  
faculty members and funds are given directly  
to them

*Both can contribute to your research agenda  
and the value of each varies by discipline*



# What work do I want to do and WHY?

Study a particular phenomenon like...

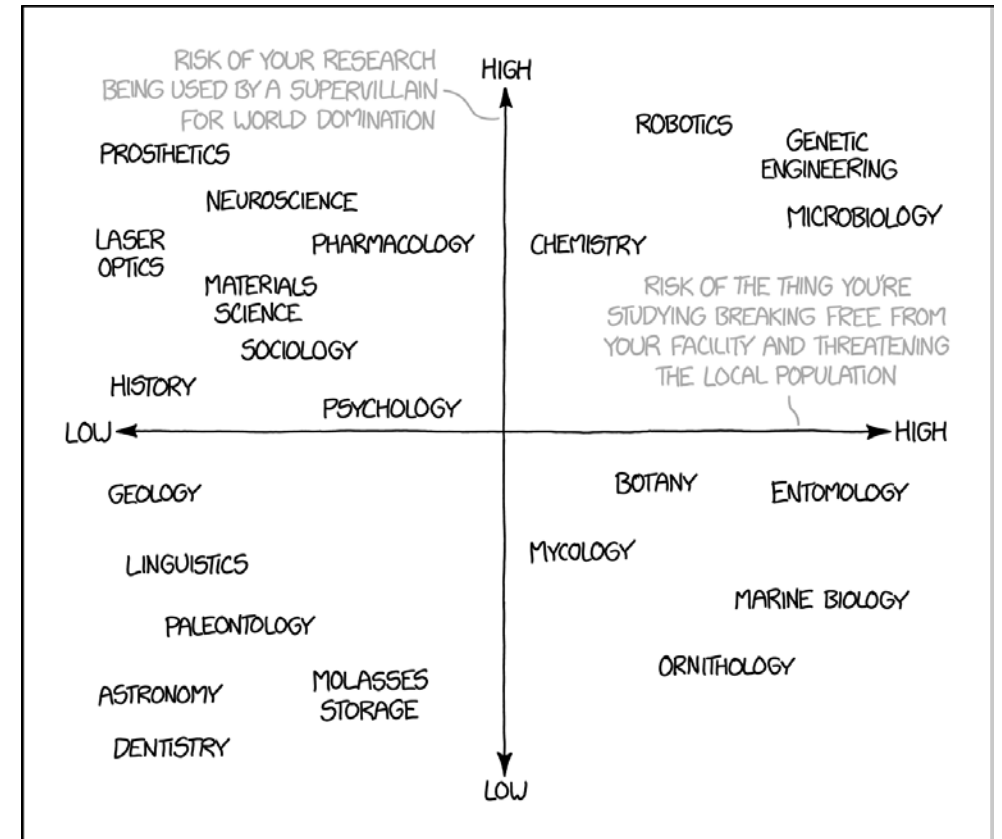
Survey people in the field about ....

Develop a new material for...

Evaluate different approaches in....

Examine the impact of the policy on...

*Consider the impact of the research as soon as possible – this is your hook.*



# What resources do I need?

Do you need to hire someone to help?

Undergraduate or graduate assistant, post-doc, technician, other staff

Supplies?

Equipment? Or time in shared user facility?

Travel money?

*Your time (summer salary or course-release)?*

What your research supposedly looks like:

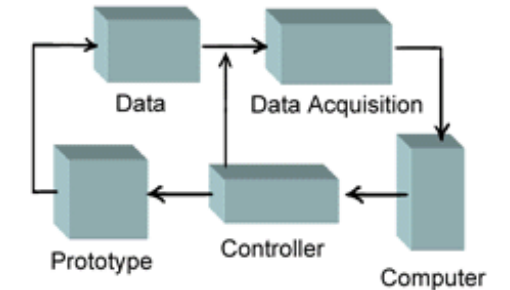


Figure 1. Experimental Diagram

What your research *actually* looks like:

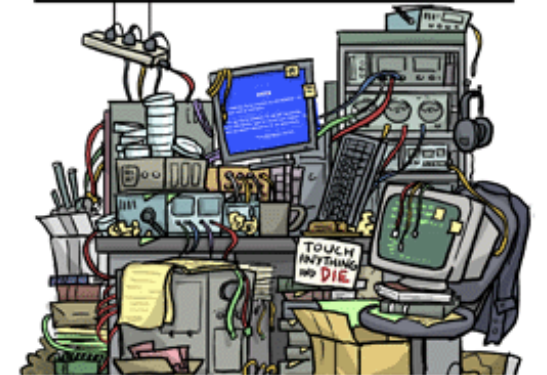
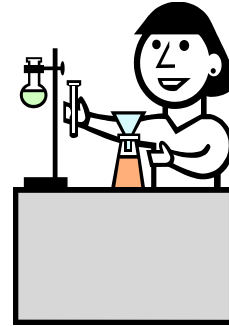


Figure 2. Experimental Mess

# The Proposal Cycle



The IDEA



Preliminary Results



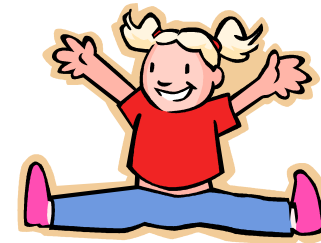
Proposal Preparation



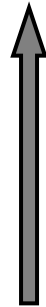
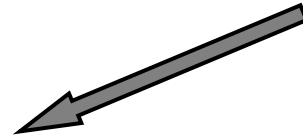
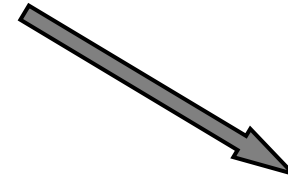
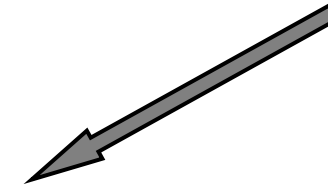
Merit Review



A Decline



An AWARD!



# Why should I bother writing proposals?

*The funding rate is often less than 20%*

To expand the impact or scope of your research agenda

You need equipment, instrument time, surveys, access to archives, etc.

To demonstrate your efforts and excellence in research

It provides 2-5 years of focused research effort w/o financial worries

Hiring students, post-docs, technicians, staff can boost productivity

Helps focus your research agenda

Proposal text can be used as part of your next publication

*Gives you a voice in your department and college*

# How is my proposal reviewed?

*NSF example, varies by agency*

1. Program Officer (PO) reviews proposal to ensure completeness
2. Proposal sent to at least 3 external reviewers or an ad hoc panel of experts, or both (Intellectual Merit and Broader Impacts)
3. PO reviews expert input, considers portfolio of funded projects, provides recommendation to Division Director (DD)
4. If DD concurs, recommendation submitted to business end of NSF for processing
5. PI is provided copies of all reviews (whether funded or not)

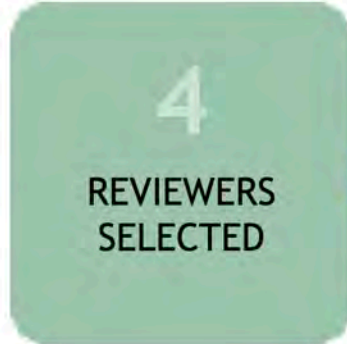
## PHASE I

PROPOSAL  
PREPARATION  
AND SUBMISSION  
90 DAYS



## PHASE II

PROPOSAL  
REVIEW AND  
PROCESSING  
6 MONTHS



## PHASE III

AWARD  
PROCESSING  
30 DAYS



# Merit Review criteria

*NSF, though applies to others*

What is potential for proposed activity to advance knowledge and understanding (Intellectual Merit) and to benefit society or advance desired societal outcomes (Broader Impacts)?

To what extent do the proposed activities suggest and explore creative, original, or potentially transformative concepts?

Is the plan for carrying out the proposed activities well-reasoned, well-organized, and based on a sound rationale?

How well qualified is the investigator(s) to conduct the proposed activities?

*Are there adequate resources available to the PI?*



# Reading RFPs

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Associate Dean for Research  
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**PennState**  
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# Requests for proposal (RFP)

Are you eligible?

Does your concept fit the synopsis? Do your methods fit?

Does the source provide the right level of funding you need?

When is the deadline? Is there time and are you committed to write a strong proposal with several stages of review and revision?

What required components are needed; can you provide them? If not, can you find collaborators to work with?

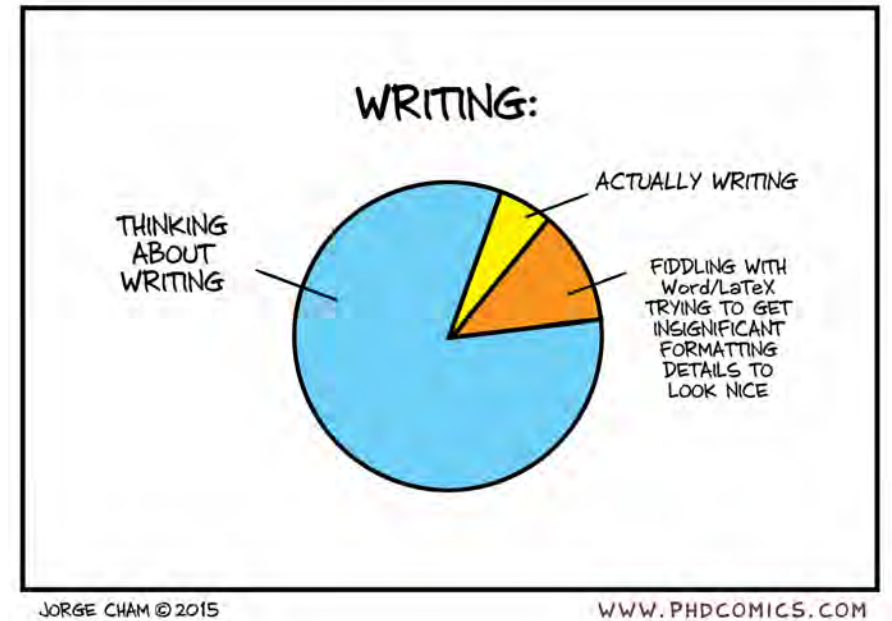
*“No” to any of these questions, move on or plan for the next submission deadline*

# Requests for proposal (RFP)

If you are not familiar with the program or foundation, do research on who and what has been previously funded.

Read the RFP closely and highlight key points. Note which points your proposal will address.

*At the NSF and other organizations, make **early** initial contact with Program Officer with your concept.*





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## Engineering for Civil Infrastructure Webinar

Learn about the program scope and research thrusts

May 11, 2020 1:00 PM to  
May 11, 2020 3:00 PM  
NSF (virtual)

The Engineering for Civil Infrastructure webinar will introduce and answer questions related to NSF's [Engineering for Civil Infrastructure \(ECI\) program](#) on Monday, May 11, 2020, from 1:00 pm to 3:00 pm EDT.

The ECI program is a core, unsolicited research program in the NSF Division of Civil, Mechanical and Manufacturing Innovation, Directorate for Engineering. Program Directors will discuss recent revisions in the program scope and new research thrusts within the ECI program.

**Join the Webinar**

Register in advance for this Zoom webinar at: [https://nsf.zoomgov.com/webinar/register/WN\\_Si7IAsmfQSeorgvbSQmlSg](https://nsf.zoomgov.com/webinar/register/WN_Si7IAsmfQSeorgvbSQmlSg)

View real-time captions during the webinar at: <https://www.captionedtext.com/client/event.aspx?EventID=4415641&Customer...>

**Meeting Type**

Webcast

**Contacts**

# The Concept Paper

Brief 1- to 3-page papers completed prior to the submission of a full proposal.

Allows a program officers to offer feedback before the full proposal submission

Helps a program officer save time by eliminating concepts that are not likely to be funded by their organization.

*Should respond to the key points highlighted in the RFP.*

## Abstract MadLibs!!

This paper presents a \_\_\_\_\_ method for \_\_\_\_\_  
(synonym for new) (sciencey verb)  
the \_\_\_\_\_. Using \_\_\_\_\_, the  
(noun few people have heard of) (something you didn't invent)  
\_\_\_\_\_ was measured to be \_\_\_\_\_ +/- \_\_\_\_\_  
(property) (number) (number)  
\_\_\_\_\_. Results show \_\_\_\_\_ agreement with  
(units) (sexy adjective)  
theoretical predictions and significant improvement over  
previous efforts by \_\_\_\_\_, et al. The work presented  
(Loser)  
here has profound implications for future studies of  
\_\_\_\_\_ and may one day help solve the problem of  
(buzzword)  
\_\_\_\_\_  
(supreme sociological concern)

Keywords: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
(buzzword) (buzzword) (buzzword)